



# International Military Community Executives' Association (IMCEA)

## Irving Rubenstein Memorial Award Nomination Form

### Please Select a Branch of Service

US Army     US Navy     US Air Force     US Marines     US Coast Guard

### Nominee Information

Name: \_\_\_\_\_ IMCEA Member  Yes  No     CMCE  
Address: \_\_\_\_\_ City: \_\_\_\_\_  
State/FPO/APO: \_\_\_\_\_ Country: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_  
Position/Title: \_\_\_\_\_ Installation/Company: \_\_\_\_\_  
Duties: \_\_\_\_\_  
Education Level: \_\_\_\_\_ Date of Hire: \_\_\_\_\_ Date Assumed Current Position: \_\_\_\_\_  
Immediate Supervisor Name: \_\_\_\_\_ Supervisor Phone: \_\_\_\_\_

### MWR/Management Courses Completed

School	Course	Date

I hereby nominate the person mentioned above for the award checked. I swear and affirm the above information is complete, true, and accurate to the best of my knowledge and understand that it is subject to verification.

Signature: \_\_\_\_\_ Print: \_\_\_\_\_ Title: \_\_\_\_\_

Installation: \_\_\_\_\_ Email: \_\_\_\_\_ Phone: \_\_\_\_\_ Date: \_\_\_\_\_

Please provide a narrative justification for this award, based on the accomplishments of the nominee. Provide examples of the nominee's leadership and management skills. Please be specific. Limit the narrative to two pages, single-spaced typing. Endorsements by immediate supervisor and chain of command are encouraged. This form must be submitted by the military service MWR or Services Headquarters.

**Application must be submitted by September 20, 2021. Email: [imcea@imcea.org](mailto:imcea@imcea.org)**

For Office Use Only: Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_ Approved: \_\_\_\_\_ Date: \_\_\_\_\_